

SHEPARD GARDEN AND ARTS CENTER  
BOARD OF DIRECTORS MEETING

May 4,2020

**MINUTES**

The meeting was called to order at 7:10 p.m. by President Ken Rothaus, Board members present were President Ken Rothaus, Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Corresponding Secretary Wendy Corby, Directors Noelle Anderson and Jan Goehring.

Clubs represented were: Begonia Society, Capital City Bonsai Assn., Chrysanthemum Society, Nat. Assn. of Watch & Clock Collectors, Perennial Plant Club, Sacramento Rose Society Sogetsu Ikebana of Sacramento. Also present MJ Kelly, President of the Friends of the Shepard Garden & Arts Center and Lisa Schmidt from the Friends of East Sacramento.

**Recording Secretary's Report:** The minutes of the March 2, 2020 Board Meeting were sent out before the meeting for the Board to read. There were no additions or corrections to the minutes.

There was no April Board Meeting held due to the Covid-19 quarantine.

**Financial Report:** Treasurer Ed Schroeder distributed copies of the balance sheet as of May 1, 2020. Total income for the month was \$9.29 and total expenses were \$1,058.33. Total assets in checking and savings are \$79,334.60.

Ed said he will be sending refund checks out to the clubs that cancelled events in March due to the Covid-19 quarantine. He said the checks will be sent out by the bank so he will not have to make out individual checks. He said he plans to send refund checks to the clubs after the end of each month through June, 2020.

**Scheduling/City Report:** No report on building repairs or irrigation.

**Management Change Proposal:** Noelle said she has had several conversations with the insurance company to find out what we have to do to secure insurance for the member clubs. It was suggested we renew the policy until we are able to move forward with new management of the Center if the policy can be cancelled if we need different coverage. We also need to know if the clubs would be covered if they meet at the Clunie Center instead of the SG&AC. Noelle said she will contact the insurance company again to get answers to these questions.

We also need to hear from the clubs which events/services they would like the Board to continue, i.e. Fall and Spring sales, website, CHAT, lockers and maintenance of audio/visual equipment.

Lisa Schmidt said she is keeping the Clunie Center's 12 part-time monitors employed by having them do maintenance upkeep.

If Friends of the Shepard Garden & Arts Center (FSG&AC) becomes the organization the clubs will join, the bylaws of the Friends of SG&AC will need to be changed so it can be a membership organization.

### **COMMITTEE REPORTS**

**Spring Sale:** Kathy Norton sent an email report on the Spring Sale. She said attendance was down due to the Covid-19 pandemic, with only about 524 customers as opposed to about 1200 usually in attendance at the Spring Sale. She said a lot of the clubs dropped out and only a few vendors showed up.

**CHAT:** Wendy said the next deadline for the CHAT is June 15, 2020.

### **ADJOURNMENT**

There being no further discussion the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

*Therese Ruth*

Therese Ruth, Recording Secretary