

SHEPARD GARDEN AND ARTS CENTER BOARD OF DIRECTORS MEETING

October 7, 2019

MINUTES

The meeting was called to order at 7:12p.m. by Vice President John Foster, Members present were Vice President John Foster, Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Directors Noelle Anderson, Wendy Corby, Erica Foster, Jan Goehring and Kathy Norton.

Clubs represented were: Begonia Society, Capital City African Violet & Gesneriad, American Bonsai Assn., Cactus & Succulent Society, Capital City Bonsai Assn., Chrysanthemum Society, Cymbidium Orchid, Gypsy Traders, Ikebana International, Northern Calif. Art by Fire, Perennial Plant Club, River Park Garden Club, Sacramento Center for Textile Arts, Sacramento Rose Society, Sacramento Floral Design Guild, Sacramento Weavers and Spinners Guild, Sierra Camera, Sogetsu Ikebana of Sacramento.

Recording Secretary's Report: The minutes of the September 9, 2019 Board Meeting were approved as read.

Financial Report: Treasurer Ed Schroeder reported that the total income for September, 2019 was \$8,830.00 and the total expenses were \$2,200.35. The balance in the checking and savings accounts was \$102,730.50.

COMMITTEE REPORTS

Fall Sale: Kathy Norton thanked everyone for helping with the Fall Sale. She said there were approximately 1500 people in attendance.

Member/Communications Committee: Jan said the communications between the online calendar and Mabel's paper calendar need to be kept up to date. Mabel needs to make sure the changes in her calendar are reflected on the online calendar.

Jan moved that all scheduling changes should be on the calendar in real time. The permanent monitor will be responsible for monitoring calls, contacting the club representatives and other monitors and send confirming emails to clubs before their meetings, shows and sales. Erica seconded the motion and the motion passed.

Jan will write an email to all club representatives and write an article for the CHAT newsletter on this subject.

Jan said the committee also recommends that an Executive Session be held before each monthly meeting.

CHAT: Wendy said the next deadline for the CHAT will be October 15th. Ed said to be sure to let Wendy know of your sales, shows, etc. and provide her with picture, if possible.

Friends: MJ said the Friends sold \$509 worth of t-shirts at the Fall Sale. She said the Geranium Club donated \$1,740.27 to the Friends and would like some of that money to be spent on a projector for the small room and/or shade structures for the patio area. MJ said the Friends have \$25,147.50 in their account.

OLD BUSINESS

Fall Clean Up: Jan thanked everyone who helped with the Fall clean-up. She especially thanked Candice Schmidle for cleaning all the baseboards. She also thanked the Gypsy Traders and MJ for cleaning the kitchen.

Vault Workers Parking: John read a very nice letter of apology from the foreman of the Vault project regarding workers parking in the Center parking lot when an event was scheduled. They check our online calendar for events but were working from an old copy of the online calendar.

NEW BUSINESS

Spring Clean Up Date: A date for the Spring Clean-up will be decided at the November Board Meeting – possibly March 7th. The Spring Sale will be held on March 14-15, 2020.

Stolen Sign: Kathy Norton said the Violet Society sign was stolen from the cage on H Street. She said we should contact Clunie if a club wants to put a sign on the cage. She said there should be an article in the CHAT on how clubs can contact the Clunie to put their sign up.

Governance Information: Jan said we need to get all the governance information together in one place in the office. This can be discussed at an executive session.

ADJOURNMENT

There being no further business the meeting was adjourned at 9:11 p.m.

Respectfully submitted,

Therese Ruth, Recording Secretary