

SHEPARD GARDEN AND ARTS CENTER BOARD OF DIRECTORS MEETING

September 9, 2019

MINUTES

The meeting was called to order at 7:11 p.m. by Treasurer Ed Schroeder members present were: Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Directors Noelle Anderson, Erica Foster, Jan Goehring and Kathy Norton.

Clubs represented were: Capital City African Violet & Gesneriad, American Bonsai Assn., Cactus & Succulent Society, Chrysanthemum Society, Cymbidium Orchid, Fuchsia Society, Gypsy Traders, Ikebana International, Perennial Plant Club, Sacramento Center for Textile Arts, Sacramento Rose Society, Sacramento Floral Design Guild, Sierra Camera, Sogetsu Ikebana of Sacramento.

Recording Secretary's Report: The minutes of the August 5, 2019 Board Meeting were approved as read.

Financial Report: Treasurer Ed Schroeder reported that the total income for August, 2019 was \$21,650.89 and the total expenses were \$14,159.01. The balance in the checking and savings accounts was \$93,309.15. Since Ed was not at the August board meeting he also reported for the month of July – income was \$13,132.87, expenses were \$11,098.14 and the balance in the checking and savings accounts was \$78,252.71.

Scheduling Time for Use of the Building: There was extensive discussion on the time members have use of the building for their meetings, workshops, etc. Club members said in the past they were allowed to come in and set up one-half hour before their time started. This half hour was not included in the 3-hour charge. Jan moved that clubs be allowed to come in one-half hour before their 3-hour time so they can set-up. The motion was seconded and passed – 4-yes, 2-No.

COMMITTEE REPORTS

Fall Sale: Kathy Norton said the sale will be held October 5-6. And asked attendees to take lawn signs and postcards to distribute. We will have the same caterer as in the past.

Clean-Up Day: Our next clean-up day will be on Saturday, September 28 from 9:00-1:00.

Member/Communications Committee: Jan proposed the following actions:

1. Web Calendar – condense all the calendars into one calendar online. Volunteers will Put together the website calendar
2. List of those who have keys to the Center be sent to the President and Club Representative of all the member clubs.
3. Set business hours when there will be someone at the Center to talk to, i.e. three mornings a week.
4. Club billings reflect the date and time of event and for any overtime charges.

ADJOURMENT

There being no further business the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Therese Ruth, Recording Secretary