

SHEPARD GARDEN AND ARTS CENTER  
BOARD OF DIRECTORS MEETING

Monday, April 1, 2019

**MINUTES**

The meeting was called to order at 7:11p.m. by President Ken Rothaus. Board members present were: President Ken Rothaus, Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Corresponding Secretary Wendy Corby; Directors Noelle Anderson and Kathy Norton.

Clubs represented were: African Violet Society, African Violet & Gesneriad, Begonia Society, American Bonsai Assn., Capital City Bonsai, Chrysanthemum Society, Perennial Plant Club, Sacramento Rose Society, River Park Garden Club, Sacramento Center for Textile Arts, Sacramento Floral Design Guild, Ikebana International, Sogetsu Ikebana of Sacramento, Gypsy Traders and Watch & Clock Collectors.

**Recording Secretary's Report:** The minutes of the March 4, 2019 Board Meeting were approved as read.

**Financial Report:** Due to problems with his computer Ed did not have a report for the meeting but sent it out later. Income was \$4,424.04 and the expenses were \$4,987.91. The balance in the checking and savings account as of March 31st was \$79,610.84.

It was suggested Ed get a computer to just keep the Quick Books software on. Therese Ruth moved and Wendy Corby seconded a motion that Ed spend up to \$750 for a computer to keep Quick Books on. The motion passed.

**Scheduling Report and City Report:** Mabel was not in attendance but Ken reported that Mabel is taking care of scheduling and taking messages off the answering machine from home. Mabel and Erica are getting the calendar on the website and the paper calendar synched.

**COMMITTEE REPORTS**

**Spring Sale:** Kathy Norton thanked everyone for their help with the Spring Sale. She said the attendance was approximately 1,684. She said publicity included an ad in News and Review, coverage on the Sacramento Digs Gardening blog and Facebook page and mention on the Farmer Fred radio show the weekend before the sale and again on the Sunday of the show. Kathy said the outside stalls got very hot in the afternoon, she had to "sacrifice" one of her African Violets to the heat since she was in one of the stalls. She said Stan the Tool Man did a lot of business.

## **OLD BUSINESS.**

**Friends:** Ed said the Friends have approximately \$20,000 in their account. MJ said she needs a locker to store the Friends t-shirts in so she does not have to keep them in her car. There are several empty lockers available so MJ will use on of those.

**New Employee:** Ken said he will be contacting a potential third employee and get him started on the employment process.

## **NEW BUSINESS**

**Shades for Patio area:** Ken said he has received a bid from Goodwin-Cole on shades for the inside patio area. He said the bid was for two 8' x 20' sections and included panels, cables, pulleys, etc. The price was \$11,000 for the frame and \$17,280 for the shades. He said the shades last from 5 to 10 years depending on use. After discussion it was decided that this was out of our budget. It was suggested we look into renting a large party tent to cover the area. Ken said he will check with tent rental places to see what the cost would be.

**Parking Places for City:** Ken said the City would like to reserve three parking spaces in the Center parking lot for use by the City during the construction on the vault in McKinley Park. After discussion it was decided that we suggest they put in three graveled parking spaces to the west beyond the paved parking spaces for their use so the Center does not lose any spaces.

**Kitchen Sink Problems:** Ken said there was a flood in the kitchen when someone put coffee grounds down the sink which plugged the sink up. He said we need to put a sign up asking people not to put coffee grounds or food down the sinks but to put them in the garbage cans.

## **ADJOURMENT**

There being no further business the meeting was adjourned at 858 p.m.

Respectfully submitted,

Therese Ruth

Therese Ruth, Recording Secretary