

SHEPARD GARDEN AND ARTS CENTER  
BOARD OF DIRECTORS MEETING

November 4, 2019

**MINUTES**

The meeting was called to order at 7:13 p.m. by President Ken Rothaus, Members present were President Ken Rothaus, Vice President John Foster, Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Corresponding Secretary Wendy Corby, Directors Noelle Anderson, Wendy Corby, Jan Goehring and Kathy Norton.

Clubs represented were: Capital City African Violet & Gesneriad, American Bonsai Assn., Begonia Society, Cactus & Succulent Society, California Native Plant Society, Capital City Bonsai Assn., Chrysanthemum Society, Cymbidium Orchid, Gypsy Traders, Ikebana International, Nat. Assn. of Watch & Clock Collectors, Perennial Plant Club, River Park Garden Club, Sacramento Center for Textile Arts, Sacramento Rose Society, Sacramento Weavers and Spinners Guild, Sogetsu Ikebana of Sacramento.

**Recording Secretary's Report:** The minutes of the October 7, 2019 Board Meeting were approved as read.

**Financial Report:** Treasurer Ed Schroeder reported that the total income for October, 2019 was \$4,921.66 and the total expenses were \$8,632.34. The balance in the checking and savings accounts was \$96,650.00.

**Scheduling/City Report:** Ken said he met Mario Lara our City of Sacramento Representative. Ken said it was an introductory meeting only so they did not go over the repairs needed to the building.

**Irrigation System:** Ken said the system was repaired on the last clean-up day. Lee Ruth said it is working well.

**COMMITTEE REPORTS**

**Customer Experience Committee:** Jan Goehring said the Friends want to donate a projector for the small room but first we should do an inventory of the technology equipment – it all needs to be gone through to see exactly what we have.

Jan said calendar software needs to be purchased and the monitor trained to keep the online calendar up-to-date.

**CHAT:** Wendy said the next deadline for the CHAT will be December 15<sup>th</sup>.

**Friends:** MJ said she took the Bunn coffee maker out of the kitchen to get it repaired. She said it would cost about \$275 to replace it so she wants to see if it can be repaired before we have to buy a new one.

MJ said she has a very capable handyman and she would like to hire him to do some of the small repairs that need to be done around the Center. MJ said she will give the list of repairs to Jan.

### **NEW BUSINESS**

**City Parking Regulation Around McKinley Park:** The City Council approve a three-hour parking limit around McKinley Park. People are parking around the park all day and taking Uber to work from the Park. The regulation will be in effect seven days a week. Some of the club representatives in attendance said this will create a hardship for their members when they have a large group. The Center's parking lot is small and those attending large meetings, workshops, sales and shows have always used the street parking around the Center. Many club members are elderly and cannot walk several blocks to the Center. The suggestion was made that we might ask to use "dated one-time parking permits" for the street parking if there is a large function at the Center. Ken said he will ask to meet with the City Councilman from the district, Jeff Harris, and see if there is a solution to this problem. Recording Secretary Therese Ruth said she will email Jeff Harris and ask for a meeting date where he and Ken can discuss the problem. Therese said she will copy Lisa Schmidt with the email since this regulation will affect Clunie also.

**Leaking Water Heater:** Jan said the water heater in the closet in the kitchen is leaking. John Foster checked it and said the City needs to be contacted to replace the water heater.

**SG&AC Treasurer Replacement:** Jan said Ed gave the Board notice last July that he would be giving up the position as Treasurer next June. Jan said we need to pursue a replacement for Ed. Noelle offered to send an email to the president and treasurer of all the member clubs asking them to provide a candidate for the position.

**Policy on use of restrooms by the public:** The question was brought up on whether or not the restrooms are open to the public. Ken said the restrooms are open to the public during shows and sales but it up to the discretion of clubs whether or not they want to allow the public to come in to use the restrooms during meetings.

### **ADJOURNMENT**

There being no further business the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Therese Ruth, Recording Secretary