

# SHEPARD GARDEN AND ARTS CENTER BOARD OF DIRECTORS MEETING

Monday, January 7, 2019

## MINUTES

The meeting was called to order at 7:10 p.m. by President Ken Rothaus. Board members present were: President Ken Rothaus, Treasurer Ed Schroeder, Recording Secretary Therese Ruth, Directors Noelle Anderson, Jan Goehring and Kathy Norton.

Clubs represented were: African Violet Society, African Violet & Gesneriad, American Bonsai Assn., Capital City Bonsai, Cactus & Succulent Society, Chrysanthemum Society, California Native Plant Society, Perennial Plant Club, Sacramento Rose Society, California Garden Clubs, River Park Garden Club, Sierra Camera, Sierra Club, Sacramento Center for Textile Arts, Sacramento Floral Design Guild, Ikebana International, Sogetsu Ikebana of Sacramento, Gypsy Traders and Watch & Clock Collectors.

**Recording Secretary's Report:** The minutes of the December 3, 2018 Board Meeting were approved as read. Jan Goehring moved that a link be put on the website to the minutes after they are approved by the board. Noelle seconded the motion and the motion passed.

**Financial Report:** Treasurer Ed Schroeder distributed copies of the Income and Expenses report for the month of December, 2018. The income was \$1,993.83 and the expenses were \$4,347.30. The balance in the checking and savings account as of December 31st was \$87,590.48.

**Scheduling Report and City Report:** Mabel was not in attendance so there was no report. Erica said she is updating the website and will add the latest CHAT.

## COMMITTEE REPORTS

**Spring Sale:** Kathy Norton said the Spring Sale on March 16-17, 2019 will have the same food vendor but the ice cream vendor will not return since they did meet expenses at the Fall Sale. Kathy asked if we want to run an ad in the News & Review again at a cost of \$500. After discussion the Board agreed we should run the ad. Kathy said the vendors and clubs have been contacted.

**Website:** Erica said she will add Therese Ruth's contact information to the website.

**CHAT:** Wendy Corby was not in attendance but the next deadline for the CHAT newsletter is February 15<sup>th</sup>.

**Friends:** Ed said the new projector has been installed but due to the closure of the Center over the holidays no clubs have held a meeting and used it yet. Jan Goehring suggested we keep track of who uses the projector, microphone, etc. Noelle asked if there can be a form on the website that can be printed out and mailed in with a check to donate to Friends.

## **OLD BUSINESS.**

**Projector:** Jan Goehring asked if there could be an article in the CHAT on how to use the new projector and what cables are needed to hook up a computer to the projector.

**New Employee:** Ken said papers need to be filled out for a new employee. He said he talked to Lisa Schmidt from the Clunie Community Center and he said maybe we can share an employee with them. Therese Ruth reminded Ken that a part-time employee can only work 19-1/2 hours a week before they are considered full time and it might be hard to keep an employee that works for Clunie and the SG&AC under those hours.

**Center Improvements:** Lee Ruth said he will contact Kimberly at the City and ask her to contact Jeramiah, the carpenter who is supposed to build the bench on the inside patio.

**Clean-Up Day:** Ken reminded everyone that the clean-up day is set for Sunday, March 10<sup>th</sup> from 9:00 to 1:00 p.m. This is the Sunday before the Spring Sale.

**Piano Tune-up:** Noelle said the piano needs to be turned, she recommended the person who tunes her piano. Several people said it definitely needs to be turned so Noelle was asked to contact her piano tuner and make an appointment.

## **NEW BUSINESS**

A representative of the Sierra Club said their club would like a reduced fee for room rental for their 2019 Christmas Party since they were more than an hour late getting into the building for their Christmas Party last December due to a scheduling mix-up of the SG&AC monitors. He said this cut down on the time for their auction and also decorating and food preparation. After discussion it was decided that they would get a reduced rental rate for 2019.

## **ADJOURMENT**

There being no further business the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Therese Ruth, Recording Secretary